

## BUSINESS DETAILS

Please supply details about the business you wish to register for VAT

<b>Business Name</b>	
<b>Trading Name</b>	<ul style="list-style-type: none"> <li>• same as above</li> <li>• different to business name</li> </ul>
<i>Enter here if Different</i>	
<b>Nature of Business</b>	
<b>Type of Business</b>	limited company
<b>Incorporation Number</b>	
<b>Incorporation Date</b>	
<b>Country of Incorporation</b>	UNITED KINGDOM

## Business Address

Trading address or where day-to-day running of the business is conducted

*Observe, usually Registered Office is NOT a Trading Address*

<b>Street Address</b>	
<b>Town</b>	
<b>County or Region</b>	
<b>Postcode</b>	
<b>Country</b>	UNITED KINGDOM
<b>Telephone</b>	
<b>Fax</b>	
<b>Mobile</b>	
<b>Contact Email</b>	
<b>Website</b>	

## MAIN CONTACT DETAILS

Contact details of the individual whose name the application is being made in

<b>Name</b>	
<b>Date of Birth</b>	DD/MM/YYYY
<b>National Insurance Number</b>	
<b>Position in Company</b>	

## Residential Address

<b>Street Address</b>	
<b>Town</b>	
<b>County or Region</b>	
<b>Postcode</b>	
<b>Country</b>	
<b>Time at this Address</b>	<ul style="list-style-type: none"> <li>• three years or more</li> <li>• less than three years</li> </ul>

## Previous Address

<i>Street Address</i>	
<i>Town</i>	
<i>County or Region</i>	
<i>Postcode</i>	
<i>Country</i>	

<b>Other Business Interests</b>	Are you currently involved or have you been involved in the last 2 years with any other business in the UK (VAT registered or not) as a sole proprietor, partner or director? <ul style="list-style-type: none"> <li>• YES (business currently trading)</li> <li>• YES (business no longer trading)</li> <li>• NO</li> </ul>
<i>Business Name</i>	
<i>VAT number (if registered)</i>	
<i>If more than one please enter further details in the additional information box at the end of the form</i>	

## VAT REGISTRATION DETAILS

Other Business Interests

<b>Does the business currently have a bank account?</b>	<ul style="list-style-type: none"> <li>• Yes</li> <li>• No</li> </ul>
<b>Name of Bank</b>	
<b>Sort Code</b>	
<b>Account Number</b>	
<i>Reason for NO Account</i>	
<b>Date to be Registered from</b>	DD/MM/YYYY
<b>Date to Commence Trading</b>	<ul style="list-style-type: none"> <li>• same as registration date</li> <li>• different to registration date</li> </ul>
<b>Enter date</b>	DD/MM/YYYY
<b>Reason for difference</b>	
<b>TAXABLE SUPPLIES</b>	<i>Estimated for the next 12 months</i>
<b>EXEMPT SUPPLIES</b> Will you make any VAT exempt supplies? (eg insurance, postal services)	<ul style="list-style-type: none"> <li>• Yes</li> <li>• No</li> </ul>
<b>If YES, what will they be</b>	
<b>EU TRADING</b> Will you be buying/selling with other EU member states? (eg insurance, postal services)	<ul style="list-style-type: none"> <li>• NO</li> <li>• Yes – buying</li> <li>• Yes – selling</li> <li>• Yes – buying and selling</li> </ul>
<b>Buying from EU</b>	<i>Estimated for the next 12 months</i>
<b>Selling to EU</b>	<i>Estimated for the next 12 months</i>
<b>Nature of Registration</b>	<ul style="list-style-type: none"> <li>• Compulsory</li> <li>• Voluntary</li> </ul>
<b>Reason for Voluntary Reg.</b>	<ul style="list-style-type: none"> <li>• turnover currently below threshold</li> <li>• intend to make taxable supplies in the future</li> <li>• intend to make supplies outside the UK only</li> </ul>
<b>VAT PURCHASES</b> Do you expect VAT on your purchases to regularly exceed VAT on your taxable supplies?	<ul style="list-style-type: none"> <li>• Yes</li> <li>• No</li> </ul>
<i>If yes then why?</i>	

## ADDITIONAL INFORMATION

Please enter any additional information you think might be important to your application:

*Here you can add anything you think it's necessary to inform HMRC...*

### **Verified ID/Pass and address verification**

**You** must provide one piece of primary evidence which consists of a copy of government issued photo identification which can include:

- passport
- national identity card

You must also provide two additional pieces of evidence which can be copies of:

- a mortgage statement
- a lease/rental agreement
- a birth certificate
- a marriage or civil partnership certificate
- a decree absolute or decree of dissolution certificate
- an official document from an employer that contains your name, date of birth and Tax Identification Number

**Don't** send bank or credit card statements.

Personal name, business name (if appropriate) and business address of client being registered - these will be expected to match the details on the VAT registration application.

### **Useful information in Swedish**

1. VAT help & information, <https://bolagsregistrering.se/vat-information/>
2. VAT registration, <https://bolagsregistrering.se/vat-registrering/>
3. Trading Address in UK, <https://bolagsregistrering.nu/>
4. Bank Account in UK, <https://www.bolagsregistrering.eu/produkt/megakonto/>